

**Brooks Brothers Group Enfield, CT**

**Director; Store Planning & Design**

2018-2021

- Worked directly with the SVP- Operations and the VP- Development on all retail, corporate office, and specialty projects
- Worked directly with the P- International and Uniforms on travel retail, international retail, and uniform showrooms
- Work directly with the VP of Hospitality on all F&B projects
- Directly managed construction projects ranging from \$150,000 to over \$2MM
- Forecast and manage capital and expense budgets for construction season and department needs
- Designed and Incorporated new global prototype store design into new retail locations and existing remodeled stores
- Work closely with international partners, travel retail, and specialty shops for consistency and design integrity
- Partner with RE, Construction, LP, IT, Logistics, Operations, Procurement, and Product Allocation on all projects to ensure successful store openings
- Managed internal staff, designers, external architects, mill work vendors, and GC's to meet tight deadlines and stay under budget

**Brooks Brothers Group Enfield, CT**

**Manager; Store Planning & Design**

2011- 2018

- Work directly with the Director of Store Design & Planning and VP of Real Estate on all retail and corporate office projects
- Incorporate current prototype design into new locations and existing remodeled stores
- Work closely with Real Estate, LP, IT, Logistics, and Allocation on all projects to ensure successful store openings
- Value engineered aspects of the store to reduce construction costs while maintaining the brands history and heritage
- Managed architects, Mill work vendors, and GC's to meet tight deadlines and stay under budget
- Reduced new retail project costs by 40% negotiating architect, general construction, mill shop, flooring, lighting, and other vendors

**New System Associates, LLC Indian Orchard, MA**

**Estimator / Project Manager**

2009-2011

- Supplied detailed quotes to GC's and property managers for commercial doors, hardware, partitions, and architectural accessories
- Managed projects from estimate phase through purchasing, installation, and final client approval
- Establish, prioritize, and maintain a schedule of projects and adhere to established deadlines to meet aggressive construction schedules

**Cadd Tech Design, LLC Enfield, CT**

**Account Manager / Designer**

1996-2004 and 2007-2009

- Managed retail construction projects for national retailers such as Oshkosh B'Gosh, Foot Locker, Blockbuster Video, and LensCrafters
- Met with clients for design approval prior to and throughout duration of projects
- Managed projects from concept to permit and through construction to completion and client turnover
- Coordinated architects, engineers, vendors and trades throughout the duration of the project
- Assist the general contractor and on-site job supervisor through construction
- Communicate and distribute design changes to all involved parties
- Establish, prioritize, and maintain a schedule of current and upcoming projects and adhere to established deadlines